

East Kentwood's  
Admissions &  
Enrollment Coordinator

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Grand Rapids  
Community College

Info Packet

*Grand Rapids Community College is an open enrollment college. All applicants are accepted. Applicants must take a placement tests to enroll in courses.*

Degrees

- Adult & Developmental Education
- Applied Technology
- Automotive
- Biological Sciences
- Business
- Computer Information Systems
- Criminal Justice
- Dental Auxiliaries
- Education and Child Development
- English
- Exercise Science
- Job Training
- Language and Thought
- Manufacturing
- Mathematics
- Mechanical & Architectural Design
- Music
- Nursing
- Occupational Therapy Assistant
- Physical Sciences
- Preschool Lab
- Psychology
- Radiologic Technology



Certificates

- Automotive Technician
- Computer Support Technician
- Construction Electrician
- Introduction to Construction
- Machinist/CNC Technician
- Medical Assistant
- Residential Construction
- Welding/Fabrication Technician

**Admissions Office Contact:**

Email: admissions@grcc.edu

Phone: (616) 234-3300

Fax: (616) 234-3200

Location: 1st floor, Raleigh J. Finkelstein Hall

Hours: Monday—Thursday: 8 a.m.—6 p.m.,

Friday: 8am—5 pm

**Job training Contact:**

Grcc.edu/careercoach

Email: training@grcc.edu

Fax: (616) 234-4435



## Applying to Job Training Programs:

1. Fill out **free application form** → [grcc.edu/apply](http://grcc.edu/apply) → select **Job Training** under application type
2. To cover the cost of tuition, you may use one or more of these methods:
  - ⇒ Federal Student Aid
  - ⇒ Cash, check or credit card
  - ⇒ Third Party Funding ( Michigan Works!, employer, other source)
  - ⇒ GI Bill for qualifying veterans
3. The Workkeys Assessment → contact **616.234.3800** to schedule an appointment

## Job Training Programs

- ⇒ Automotive Technician
- ⇒ Computer Support Technician
- ⇒ Construction Electrician
- ⇒ Introduction to Construction
- ⇒ Machinist/CNC Technician
- ⇒ Medical Assistant
- ⇒ Residential Construction
- ⇒ Welding/Fabrication Technician

## A Unique Program

- ⇒ 18 week certificate training programs
- ⇒ Training for high-wage careers
- ⇒ Programs begin every other month
- ⇒ Hands-on learning
- ⇒ Small class sizes
- ⇒ Strong connection with local business and industry
- ⇒ Job placement assistance

### Contact

Leslie E. Tassell M-TEC  
622 Godfrey Ave. SW  
616.234.3800  
[training@grcc.edu](mailto:training@grcc.edu)

Cook Hall  
143 Bostwick Ave. NW



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### Basic Tuition Rates Per Contact Hour and Fees

- Resident \$115
- Non-resident \$245
- Out-of-State \$ 365
- Online course per contact hour \$16
- Culinary Arts and Dental Program Resident \$148
- Culinary Arts and Dental Program Non-resident \$318
- Culinary Arts and Dental Program Out-of-State Resident \$473
- Nursing Program Resident \$190
- Nursing Program Non-resident \$407
- Nursing Program Out-of-State \$605
- Student Records Fee
  - 0.1—8.99 contact hours \$26.50
  - 9.00 + contact hours \$37.00
- Technology Fee
  - \$5.59 per contact hour (up to \$82.50)
- Campus activities fee
  - 0.1—8.99 contact hours \$5
  - 9.00 + contact hours \$10
- Facilities Maintenance fee
  - 0.1—8.99 contact hours \$60
  - 9.00 + contact hours \$100

#### For more information about tuition rates and fees:

[Grcc.edu/cashier](http://Grcc.edu/cashier)  
[cashier@grcc.edu](mailto:cashier@grcc.edu)  
616.234.4020

### Scholarships —> [grcc.edu/scholarships](http://grcc.edu/scholarships)

- ⇒ The grand Rapids Community College Foundation Scholarship (GRCCF)
- ⇒ Deferred Action for Early Childhood Arrivals (DACA) Scholarship
- ⇒ Hispanic Scholarship Fund — DACA only
- ⇒ Golden Doors Scholars — DACA only
- ⇒ Mexican American Legal Defense and Educational Fund (MALDEF) — DACA only
- ⇒ Grand Rapids Community Foundation — Kent County Residents
- ⇒ Michigan Student Aid Scholarship Search
- ⇒ Grand Rapids Trans Foundation (GRTF) Academic Scholarship
- ⇒ Fremont Area Community Foundation Scholarships
- ⇒ Transfer Scholarship Opportunities

### Financial Aid Contact

Email: [financialaid@grcc.edu](mailto:financialaid@grcc.edu)

Phone: (616) 234.4030

Location: Enrollment Center (Room 132) in Raleigh J. Finkelstein Hall

Hours: Monday— Thursday: 8 a.m. —6 p.m.

Friday: 8 a.m. — 5 p.m.

**For information about student loans:** [www.grcc.edu/financialaidscholarships/studentloans](http://www.grcc.edu/financialaidscholarships/studentloans)



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## Additional Services

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Assessment Center: (616) 234-3412

ATC Open Computer Lab : (616) 234 –3674

Academic support & Tutoring Services: /  
Snedden Computer Lab: (616) 234-2145

Campus Police: (616) 234-4010

Career Development: (616) 234--3698

Counseling and Career Center / Academic  
Advising: (616) 234-3900

Disability Support Services: (616) 234-4140

Diversity Learning Center / Higher One Card:  
(616) 234-4020

Follett Bookstore: (616) 234-3880

Library and Learning Commons: (616) 234-  
3868

New Student Orientation / First Year  
Experience: (616) 234-4039

Occupational Support: (616) 234-4155

Student Employment Services: (616) 234-  
4170

Student Help Desk: (616) 234-3123

Student Life / Student Records: (616) 234-  
4121

## Student Support

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### TRIO Student Support

Eligibility : U.S citizen or permanent resident  
who is a first generation and low income  
college student and/or needing academic  
support.

Services:

- ⇒ Academic Advising
- ⇒ Financial aid counseling
- ⇒ Personal Counseling
- ⇒ Peer mentoring
- ⇒ Tutoring
- ⇒ Leadership opportunities
- ⇒ Research Opportunities
- ⇒ Assistance with transfer admission and  
financial aid application process
- ⇒ Special services for students with limited  
English proficiency

**Contact:**

**Email:** [trioss@gbcc.edu](mailto:trioss@gbcc.edu)

**Phone:** (616) 234-4150

**Gbcc.edu/triostudentsupportservices**

### Tutoring Services

- ⇒ Subject-Centered Tutorial Labs
- ⇒ Math, English, & Reading Group  
Tutoring
- ⇒ Appointment Based Tutoring
- ⇒ Study Skills Information Services

### 1st Year Students

First year students will receive guidance and  
support from a mentor. Includes structured  
one-on-one mentoring for one academic  
year. The mentor teaches the first year  
student how to build resilience and  
overcome the challenges of college.

\*any student is allowed to receive a mentor



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## Standard Application Requirements and

Grand Rapids Community College is an open enrollment college. All applicants are accepted.

Applicants must take a placement tests to enroll in courses.

To check the status of your application call the enrollment center: (616) 234-3300

## Dual-Enrollment Programs

Dual –enrollment allows high school students earn college credit at a low cost .

### Registration Dates:

April 15th for Fall Semester

October 15th for the Winter Semester

February 15th for the Summer Semester

### Eligibility:

- ⇒ Enrolled in at least one high school class and pursuing a high school diploma
- ⇒ Maintain a cumulative GPA of 2.5 or high
- ⇒ Approval by your high school counselor
- ⇒ Able to meet GRCC course prerequisites

### How to apply:

1. Meet with your high school counselor

to discuss dual-enrollment

2. Complete the dual-enrollment application. Found here:
3. Request a copy of your high school transcript from your high school guidance office
4. Send your dual-enrollment application with your high school transcript to the GRCC Academic Outreach Office



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